



## CALL FOR TENDER ACTED [TURKEY] Instructions to Bidders

Date: 21/08/2023  
Tender N°: T/17FLK/JOOVCC/MULTI/WASH/21/08/2023/1

Through this tender ACTED is requesting a company to provide detailed written offers for the supply and distribution services of the following products:

### PRODUCT SPECIFICATIONS:

- |                           |   |
|---------------------------|---|
| 1. Description:           | Vector Control Service                      |
| 2. Delivery address:      | Hatay, Adiyaman and Kahramanmaras provinces |
| 3. Quantity/unit:         | 2 teams per area                            |
| 4. Modality of delivery:  | All inclusive, on call service.             |
| 5. Market share estimate: | 70,000.00 USD                               |

A detailed list of requested products is provided in the attached Offer Form.

### RESPONSIBILITIES OF THE SUPPLIER:

For an offer to be accepted by Acted it will need to contain the following documents, signed by the bidder.

1	The present <b>Instructions to Bidders (PRO-05)</b> signed & stamped by the Bidder
2	An original <b>Quotation Form (PRO-03)</b> dated, filled, signed & stamped by the Bidder ( <i>detailed as per the requested currency</i> )
3	The Bidder's official registration documents

**It is important to note that all documents must be filled, dated, signed & stamped by the Bidders in order to be considered as eligible. ACTED only accepts bids that have been filled in in either English or Turkish.**

### GENERAL CONDITIONS:

- The **closing date** of this tender is **25 / 08 / 2023 at 12:00** Gaziantep time.  
The submission of the proposal is electronic; all Proposals shall be submitted as a soft copy via email with due consideration to the following:
  - Email Address:  
To: Sofiane HAMDY <sofiane.hamdi@acted.org>  
CC : Vincent MARCHETTI< vincent.marchetti@acted.org>; Ali GOGEBAKAN <ali.gogebakan@acted.org > Rizkullah TOLUN <rizkullah.tolun@acted.org>;
  - The size of one Email shall not exceed 10 MB.
  - The reference number of the Tender T (T/17FLK/JOOVCC/MULTI/WASH/21/08/2023/1) shall be the Subject of the email.
- Late offers may not be considered.
- To ensure that funds are used exclusively for humanitarian purposes and in accordance with donors' compliance requirements, all offers are subject to the condition that contractors do not appear on anti-terrorism lists, in line with ACTED's anti-terrorism policy. To this end, ACTED reserves the right to carry out anti-terrorism checks on any contractor, its board members, staff, volunteers, consultants, financial service providers and sub-contractors.
- Collusive practices are prohibited and will lead to offers rejection.





- **ACTED adopts a zero tolerance approach towards corruption and is committed to respecting the highest standards in terms of efficiency, responsibility and transparency in its activities. In particular, ACTED has adopted a participatory approach to promote and ensure transparency within the organization and set up a Transparency unit (supervised by the Director of Audit & Transparency) that can be reached through a dedicated phone number and e-mail address. As such, if you witness or suspect any unlawful, improper or unethical act or business practice (such as soliciting, accepting or attempting to provide or accept any kickback) during the tendering process, please contact the following phone number +33 6 07 22 46 28 and/or send an e-mail to [transparency@acted.org](mailto:transparency@acted.org).**

**SPECIAL CONDITIONS:**

- Bids award criteria will be assessed through a:

**Pass/fail method**

The cheapest supplier that passes the technical evaluation will be awarded a Framework agreement. Samples of the supplied materials might be request for technical evaluation purposes, in case they are it will be at the cost of supplier.

- Acted reserves the right to contract one or more suppliers.
- In case of providing multiple options for one item, ACTED reserves the right to either select any one of the options or not consider the line item at all.
- ACTED reserves the right to engage on Post-Tendering Price negotiation with the bidders in form of submission of Counteroffer or direct price negotiation.
- Sending their offers to the present call for tender, Bidders acknowledge their agreement with these terms & conditions.
- ACTED will accept one final offer from each bidder that participates in the Tender. If a bidder wishes to submit an updated Proposal, after submitting their first offer but before the closing date, this should be clearly marked in the Email and Financial Offer.
- Each Bid shall include a unique company name, representative and signature, phone number, and email address. Any similarities between Proposals could result in the bid being rejected.
- Company Stamps should be unique and should include the company name. All information contained in the stamp should be unique to the company submitting the offer. Bidders who use multi stamps will not be considered.
- The offer will not be considered eligible if white ink is used, or price corrections are done by hand.
- **Electronic stamp and signature are not accepted.**
- This tender will lead to the signature of a framework agreement valid until 31/12/2023 and could be extended.

Company Name: \_\_\_\_\_

Authorized Representative Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Stamp: \_\_\_\_\_





# ACTED

LOGISTICS  
PRO-05  
Version 01/2022



## ACTED

LOGISTICS  
PRO-03.3  
Version 01/2022

Company Name	
Registration No.	
Address	
Zip Code & City	
Telephone	
E-mail	
Legal Representative	
Passport No	

Name of Client	ACTED
Represented by	MARIJA JOFFE
Address	İncilli Pınar, 36009. Sk
Zip Code & City	27090 Şehitkamil/Gaziantep/Türkiye
Telephone	
E-mail	<a href="mailto:sofiane.hamdi@acted.org">sofiane.hamdi@acted.org</a>

### QUOTATION No.

RFQ-17FLK-JOOVCC-MULTI-WASH-21-08-2023-1

Date of quotation 21/08/2023

Issued by

ACTED supplier unique code

ACTED Supplier Questionnaire is filled in & signed  YES  NO

ACTED General Conditions of Purchase are signed  YES  NO

ACTED Supplier's Ethical Declaration is filled in & signed  YES  NO

Validity of quotation

Terms of Payment

Start of Service

Expected Delivery Date

Delivery/Freight Terms

Description of goods/services/works billed:

Vector Control in Hatay (Antakya), Adiyaman and Kahramanmaraş

Simple Description	Detailed Description (English)	Detailed Description (Turkish)	Quantities (Miktar)	Unit (Birim)	Unit Price (USD) Birim Fiyat (USD)
Vector Control Vehicle in HATAY (Antakya)	<ul style="list-style-type: none"> <li>Provide 1 vehicle with 2 workers for 9:00-17:30 working hours.</li> <li>Provide the fuel.</li> <li>Provide Safety items to the worker:               <ul style="list-style-type: none"> <li>Disposable Gloves rubber nitrile-butyl.</li> <li>Disposable Mask with Filter.</li> <li>Protection Glasses.</li> </ul> </li> <li>Disposable Chemical Coveralls.               <ul style="list-style-type: none"> <li>Plastic Boots.</li> <li>Drinking Water.</li> <li>Yogurt.</li> </ul> </li> <li>Include below materials:               <ul style="list-style-type: none"> <li>Biocidal paste with brodifacoum active ingredient.</li> <li>Liquid form biocidal product with active substance propoxyphene for larvicide control.</li> <li>Tablet biocidal product with Spinosad active substance.</li> <li>Instantaneous biocidal product with active ingredient deltamethrin.</li> <li>Lambda-cyhalothrin active ingredients biocidal product.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>9:00-17:30 çalışma saatleri için 2 işçi ile 1 Araç sağlamak.</li> <li>Yakıt sağlamak.</li> <li>İşçiye Güvenlik malzemeleri:               <ul style="list-style-type: none"> <li>Tek Kullanımlık Eldivenler kauçuk nitril-bütül.</li> <li>Filtreli Tek Kullanımlık Maske.</li> <li>Koruyucu Gözlük.</li> </ul> </li> <li>Tek Kullanımlık Kimyasal Tulumlar.               <ul style="list-style-type: none"> <li>Plastik Çizmeler.</li> <li>İçme suyu.</li> <li>Yoğurt.</li> </ul> </li> <li>Aşağıdaki malzemeleri dahil:               <ul style="list-style-type: none"> <li>Brodifacoum aktif içerikli biyosidal macun.</li> <li>Larvisit kontrolü için aktif madde propoksifen içeren sıvı formda biyosidal ürün.</li> <li>Spinosad etkin maddeli tablet biyosidal ürün.</li> <li>Aktif bileşen deltametrimin içeren hızlı biyosidal ürün.</li> <li>Lambda-cyhalothrin aktif içerikli biyosidal ürün.</li> </ul> </li> </ul>	1	Full team with equipment	
Vector Control Vehicle in Adiyaman	<ul style="list-style-type: none"> <li>Provide 1 vehicle with 2 workers for 9:00-17:30 working hours.</li> <li>Provide the fuel.</li> <li>Provide Safety items to the worker:               <ul style="list-style-type: none"> <li>Disposable Gloves rubber nitrile-butyl.</li> <li>Disposable Mask with Filter.</li> <li>Protection Glasses.</li> </ul> </li> <li>Disposable Chemical Coveralls.               <ul style="list-style-type: none"> <li>Plastic Boots.</li> <li>Drinking Water.</li> <li>Yogurt.</li> </ul> </li> <li>Include below materials:               <ul style="list-style-type: none"> <li>Biocidal paste with brodifacoum active ingredient.</li> <li>Liquid form biocidal product with active substance propoxyphene for larvicide control.</li> <li>Tablet biocidal product with Spinosad active substance.</li> <li>Instantaneous biocidal product with active ingredient deltamethrin.</li> <li>Lambda-cyhalothrin active ingredients biocidal product.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>9:00-17:30 çalışma saatleri için 2 işçi ile 1 Araç sağlamak.</li> <li>Yakıt sağlamak.</li> <li>İşçiye Güvenlik malzemeleri:               <ul style="list-style-type: none"> <li>Tek Kullanımlık Eldivenler kauçuk nitril-bütül.</li> <li>Filtreli Tek Kullanımlık Maske.</li> <li>Koruyucu Gözlük.</li> </ul> </li> <li>Tek Kullanımlık Kimyasal Tulumlar.               <ul style="list-style-type: none"> <li>Plastik Çizmeler.</li> <li>İçme suyu.</li> <li>Yoğurt.</li> </ul> </li> <li>Aşağıdaki malzemeleri dahil:               <ul style="list-style-type: none"> <li>Brodifacoum aktif içerikli biyosidal macun.</li> <li>Larvisit kontrolü için aktif madde propoksifen içeren sıvı formda biyosidal ürün.</li> <li>Spinosad etkin maddeli tablet biyosidal ürün.</li> <li>Aktif bileşen deltametrimin içeren hızlı biyosidal ürün.</li> <li>Lambda-cyhalothrin aktif içerikli biyosidal ürün.</li> </ul> </li> </ul>	1	Full team with equipment	
Vector Control Vehicle in Kahramanmaraş	<ul style="list-style-type: none"> <li>Provide 1 vehicle with 2 workers for 9:00-17:30 working hours.</li> <li>Provide the fuel.</li> <li>Provide Safety items to the worker:               <ul style="list-style-type: none"> <li>Disposable Gloves rubber nitrile-butyl.</li> <li>Disposable Mask with Filter.</li> <li>Protection Glasses.</li> </ul> </li> <li>Disposable Chemical Coveralls.               <ul style="list-style-type: none"> <li>Plastic Boots.</li> <li>Drinking Water.</li> <li>Yogurt.</li> </ul> </li> <li>Include below materials:               <ul style="list-style-type: none"> <li>Biocidal paste with brodifacoum active ingredient.</li> <li>Liquid form biocidal product with active substance propoxyphene for larvicide control.</li> <li>Tablet biocidal product with Spinosad active substance.</li> <li>Instantaneous biocidal product with active ingredient deltamethrin.</li> <li>Lambda-cyhalothrin active ingredients biocidal product.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>9:00-17:30 çalışma saatleri için 2 işçi ile 1 Araç sağlamak.</li> <li>Yakıt sağlamak.</li> <li>İşçiye Güvenlik malzemeleri:               <ul style="list-style-type: none"> <li>Tek Kullanımlık Eldivenler kauçuk nitril-bütül.</li> <li>Filtreli Tek Kullanımlık Maske.</li> <li>Koruyucu Gözlük.</li> </ul> </li> <li>Tek Kullanımlık Kimyasal Tulumlar.               <ul style="list-style-type: none"> <li>Plastik Çizmeler.</li> <li>İçme suyu.</li> <li>Yoğurt.</li> </ul> </li> <li>Aşağıdaki malzemeleri dahil:               <ul style="list-style-type: none"> <li>Brodifacoum aktif içerikli biyosidal macun.</li> <li>Larvisit kontrolü için aktif madde propoksifen içeren sıvı formda biyosidal ürün.</li> <li>Spinosad etkin maddeli tablet biyosidal ürün.</li> <li>Aktif bileşen deltametrimin içeren hızlı biyosidal ürün.</li> <li>Lambda-cyhalothrin aktif içerikli biyosidal ürün.</li> </ul> </li> </ul>	1	Full team with equipment	

Additional Information:

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GRAND TOTAL Including KDV

Signature & Company Stamp

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PRO-05