**ANNEX 1.2**

**Supporting documents to be provided**

Reference [2024/230/01]

1. **Proof of the company’s compliance**

The following points will be justified with certificates, criminal record extracts, certificates and any other document recognised by the competent judicial authorities

1. Certificate of registration of the company with the authorities (business license)
2. Company factsheet (share capital, form of the company, legal representative), exact details of the registered office and contacts (names, phone numbers, email addresses)
3. Copy of the front and back of the identification document of the Company’s legal representant
4. Certificate of approval of the construction company by the competent ministry
5. Certificate issued by the authorities proving that the Company is up to date with its tax obligations
6. Certificate issued by the authorities proving that the Company is up to date with its social security obligations
7. Insurance certificate/cover:
	1. professional civil liability (covers third parties)
	2. covering the employer’s liability for its staff (injury, illness, or death of employees)
8. **Implementation capacity**

Interested parties will have to provide the following documents:

1. Certificates and attestations of the company’s technical skills
2. The list of the design staff, their qualifications (technical diplomas and certificates) and their CV
3. The list of technical supports available to the company (equipment, software, computer hardware, subcontractors, etc.)
4. Any additional information proving the Company’s technical expertise.
5. **Experience - References for structural calculation/design work previously carried out by the company**
6. List of references of the same size building and the same level of complexity from the last 5 years with for each one:
* A brief description of the work carried out.
* The final cost of the project
* The size of the project (number of m²)
* Client’s name and contact details.